

PLEASE ATTACH ALL REQUIRED DOCUMENTS AS PER INSTRUCTION SHEET

INSTRUCTIONS

DOCUMENT(S) TO BE ATTACHED TO THE STUDENT INFORMATION FORM

ENCLOSE THE FOLLOWING DOCUMENTATION:

Enclose a copy of your Quebec Secondary V provincial results (Diploma of Secondary Studies) if high school studies are completed.

And

1. If **born in Quebec**, a COPY of birth certificate that indicates place of birth.
* **No further documentation is required for Quebec Residence.**
2. If **born in Canada**, but **not** in Quebec, a COPY of birth certificate that indicates place of birth including names of parents. Canadian Passport is **not** acceptable.
* **Proof of Quebec Residence Required. Request an Attestation of Quebec Residency Status Form and submit the required documents.**
3. If **not** born in Canada
With Quebec Certificate of Selection
Canadian citizenship Card, Permanent Resident Card or Convention Refugee status and a COPY of your birth certificate that indicates place of birth including names of parents.
* **No further documentation is required for Quebec Residence.**
4. If **not** born in Canada
Without a Quebec Certificate of Selection
Canadian Citizenship card or Permanent Resident card and a COPY of your birth certificate that indicates place of birth including names of parents.
* **Proof of Quebec Residence Required. Request an Attestation of Quebec Residency Status Form and submit the required documents.**
Convention Refugee status **without** a Quebec Certificate of Selection is considered to be a non-Quebec resident and must pay the additional fees.
5. If **not** born in Canada
Proof of status in Canada if your status is not that of #3, 4 above. (See Foreign Student Status)

The following documents are **NOT** acceptable to prove your status in Canada.

- * Driver's license;
- * Social Insurance Number card;
- * Canadian passport

DOCUMENTS MUST BE IN ENGLISH OR FRENCH (official translation required)

PROOF OF QUEBEC RESIDENCY

If proof of Quebec residence has **not** been established, students will automatically be charged the non-Quebec resident fees (subject to change) of an additional \$3.49 per course hour for part-time students and \$1,124.00 for full-time students. To determine your Quebec Residence, you must request an Attestation of Quebec Residency Status Form and submit the required **original** documents which will be returned immediately. The form is on our Website. www.dawsoncollege.qc.ca
Search: Quebec Residence Forms.

FOREIGN STUDENT STATUS

The following documents prove foreign citizenship, and allow you to study in Quebec without paying foreign student tuition fees:

- ◆ Diplomatic passport or visa valid until the end of December 2010 & letter of Protocol
- ◆ Study permit accompanied by either of the following:
 - ◆ Letter of entente regarding tuition
 - ◆ French citizen identity card or civil registration card
- ◆ Copy of parental work permit listing student as a dependent & Study Permit
- ◆ Convention Refugee acceptance paper (and a document stating the person's name in full, date of birth & place of birth, if available) (must have a CSQ to be considered a Quebec Resident) (a convention Refugee who does not have a CSQ must pay non-Quebec Resident fees)

In addition, a Minister's permit may allow attendance at an educational institution, and may exempt you from paying foreign student fees. You must see the Foreign Student Advisor in the Registrar's office (Room 2D.6) regarding your particular case.

The following documents prove foreign citizenship, and allow you to study in Quebec, but you will be liable for foreign student tuition fees: **(\$20.58 to \$33.02 per hour)**

- ◆ refugee claimant (*revendicateur*) paper (and a document stating the person's name in full, date of birth & place of birth, if available)
- ◆ student visa (valid throughout the duration of the session)
- ◆ work permit (valid throughout the duration of the session)
- ◆ visitor's visa (valid throughout the duration of the session)

For any other documents, please contact the Foreign Student Advisor in the Registrar's office for clarification.

Note: if you are on a student visa, you may be jeopardizing your status by not attending full-time in a program. Please check with the Immigration Department.

QUEBEC BIRTH CERTIFICATE

Please contact the Government of Quebec, Department of Civil Service for more information on how to obtain an original copy of Quebec birth certificate.

By telephone:	Montreal (514) 864-3900	By mail: Le Directeur de l'état civil
	Quebec (418) 643-3900	2535, boulevard Laurier
	Free of charge 1-800-567-3900	Sainte-Foy (Québec)
	E-mail address: etatcivil.@dec.gouv.qc.ca	G1V 5C5